## Paying In Record

Please use this form to note payment details in order for the Youth Adventure Trust to have an accurate record of income.

## Either:

- Pay all funds you receive directly into our bank account and email or post this form to <u>fundraising@youthadventuretrust.org.uk</u>
- Or complete this form and return it with cheques and/or CAF vouchers to the Swindon address below, marked for the attention of your named contact at the Youth Adventure Trust (Lou Balaam, Philippa Cox, Natalie Perkins or Natalie Levin).

Notify your named contact if you require Bank Account details. Please DO NOT send cash in the post and please let us know if you have transferred payments so that we can confirm receipt. Please bank or send all payments to Youth Adventure Trust as soon as possible.

Donor Name	Payment Type	Amount	Cheque/CAF	Reason for donation
(Please use the name on the cheque or CAF	Cheque,CAF or		Number	(Sponsorship, fundraising activity or
voucher)	cash?			event, corporate donation etc)
	Total Paid In		Date Paid In	

www.youthadventuretrust.org.uk Youth Adventure Trust, Windmill Hill Business Park, Whitehill Way, Swindon, SN5 6QR Fundraising Team | Email <u>fundraising@youthadventuretrust.org.uk</u> Registered Charity No 1019493

